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**From:** Troche, Luis [Troche.Luis@epa.gov]  
**Sent:** 4/5/2018 7:21:31 PM  
**To:** Almodovar, Lisa [Almodovar.Lisa@epa.gov]  
**Subject:** Re: Venues and menus

Lisa- Nathalie's question is in response to my request that Lilian get us draft contracts from the venues. We would then give those to the third floor and have them do contracts or PRs, right?

*Luis Troche*

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**From:** Nathalie Daoust <[ndaoust@cec.org](mailto:ndaoust@cec.org)>  
**Sent:** Thursday, April 5, 2018 2:38 PM  
**To:** Almodovar, Lisa  
**Cc:** Liliana Paz Miller; Troche, Luis  
**Subject:** FW: Venues and menus

Hi Lisa,

Before Liliana embarks on getting contracts drafted with the different venues, can you please confirm who will be the signatory at EPA for both the Suite and Governor's mansion, as well as their complete address?

Thanks,

Nathalie

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**From:** Troche, Luis [<mailto:Troche.Luis@epa.gov>]  
**Sent:** Tuesday, April 3, 2018 3:43 PM  
**To:** Liliana Paz Miller; Nathalie Daoust; Bordas Cusco, Agusti (NRCan/RNCan); cintia amezcua ([cintia.amezcua@semarnat.gob.mx](mailto:cintia.amezcua@semarnat.gob.mx))  
**Cc:** Hong, Nadtya  
**Subject:** Venues and menus

Dear Liliana! and Agusti y Cintia on items 1 + 2.

1. Suite at ballpark- although delegation will be Minister +3, we want to reserve the option to fit up to 25. Can we please get a draft contract, with food & drinks - the menu option that includes (pulled pork, brisket, buns, mac & cheese, coleslaw baked beans) and add a package of beverages. Agusti/Cintia-- can you please advise if in the Ministers + 3 group there are dietary restrictions and also beverage preferences (non-alcoholic, beer, wine?) This will help Liliana sort this out for me.

2. Budweiser Deck - Lets get a draft contract with the BBQ package, and additional beverages as you see appropriate given you know how these events flow. Ditto consideration for dietary restrictions in general.
3. Governor's mansion - can we get a draft contract planning to get the delegations to select the food item in advance, so that I can send it to our contracts office.

Thanks.

*Luis Troche*

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